

## 1. Guidance

## Overview

The Better Care Fund (BCF) reporting requirements are set out in the BCF Planning Requirements for 2025-26 (refer to link below), which supports the aims of the BCF Policy Framework and the BCF programme; jointly led and developed by the national partners Department of Health and Social Care (DHSC), Ministry for Housing, Communities and Local Government (MHCLG), NHS England (NHSE).

<https://www.england.nhs.uk/long-read/better-care-fund-planning-requirements-2025-26/#introduction>

<https://www.gov.uk/government/publications/better-care-fund-policy-framework-2025-to-2026/better-care-fund-policy-framework-2025-to-2026>

As outlined within the planning requirements, quarterly BCF reporting will continue in 2025-26, with areas required to set out progress on delivering their plans by reviewing metrics performance against goals, spend to date as well as any significant changes to planned spend.

The primary purpose of BCF reporting is to ensure a clear and accurate account of continued compliance with the key requirements and conditions of the fund. The secondary purpose is to inform policy making, the national support offer and local practice sharing by providing a fuller insight from narrative feedback on local progress, challenges and highlights on the implementation of BCF plans and progress on wider integration.

BCF reporting is likely to be used by local areas, alongside any other information to help inform HWBs on progress on integration and the BCF. It is also intended to inform BCF national partners as well as those responsible for delivering the BCF plans at a local level (including ICBs, local authorities and service providers) for the purposes noted above.

In addition to reporting, BCMs and the wider BCF team will monitor continued compliance against the national conditions and metric ambitions through their wider interactions with local areas.

BCF reports submitted by local areas are required to be signed off HWB chairs ahead of submission. Aggregated data reporting information will be available on the DHSC BCF Metrics Dashboard and published on the NHS England website.

## Note on entering information into this template

## Please do not copy and paste into the template

Throughout the template, cells which are open for input have a yellow background and those that are pre-populated have a blue background, as below:

## Data needs inputting in the cell

Pre-populated cells

## Note on viewing the sheets optimally

To more optimally view each of the sheets and in particular the drop down lists clearly on screen, please change the zoom level between 90% - 100%. Most drop downs are also available to view as lists within the relevant sheet or in the guidance tab for readability if required.

The row heights and column widths can be adjusted to fit and view text more comfortably for the cells that require narrative information.

Please DO NOT directly copy/cut and paste to populate the fields when completing the template as this can cause issues during the aggregation process. If you must 'copy and paste', please use the 'Paste Special' operation and paste Values only.

The details of each sheet within the template are outlined below.

## Checklist ( 2. Cover )

1. This section helps identify the sheets that have not been completed. All fields that appear as incomplete should be complete before sending to the BCF Team.
2. The checker column, which can be found on the individual sheets, updates automatically as questions are completed. It will appear 'Red' and contain the word 'No' if the information has not been completed. Once completed the checker column will change to 'Green' and contain the word 'Yes'
3. The 'sheet completed' cell will update when all 'checker' values for the sheet are green containing the word 'Yes'.
4. Once the checker column contains all cells marked 'Yes' the 'Incomplete Template' cell (below the title) will change to 'Template Complete'.
5. Please ensure that all boxes on the checklist are green before submission.

## 2. Cover

1. The cover sheet provides essential information on the area for which the template is being completed, contacts and sign off. Once you select your HWB from the drop down list, relevant data on metric ambitions and capacity and demand from your BCF plans for 2025-26 will pre-populate in the relevant worksheets.

2. HWB Chair sign off will be subject to your own governance arrangements which may include a delegated authority.

3. Question completion tracks the number of questions that have been completed; when all the questions in each section of the template have been completed the cell will turn green. Only when all cells are green should the template be sent to:

england.bettercarefundteam@nhs.net

(please also copy in your respective Better Care Manager)

4. Please note that in line with fair processing of personal data we request email addresses for individuals completing the reporting template in order to communicate with and resolve any issues arising during the reporting cycle. We remove these addresses from the supplied templates when they are collated and delete them when they are no longer needed.

## 3. National Conditions

This section requires the Health & Wellbeing Board to confirm whether the four national conditions detailed in the Better Care Fund planning requirements for 2025-26 (link below) continue to be met through the delivery of your plan. Please confirm as at the time of completion.

<https://www.england.nhs.uk/long-read/better-care-fund-planning-requirements-2025-26/>

This sheet sets out the four conditions and requires the Health & Wellbeing Board to confirm 'Yes' or 'No' that these continue to be met. Should 'No' be selected, please provide an explanation as to why the condition was not met for the year and how this is being addressed. Please note that where a National Condition is not being met, an outline of the challenge and mitigating actions to support recovery should be outlined. It is recommended that the HWB also discussed this with their Regional Better Care Manager.

In summary, the four National conditions are as below:

National condition 1: Plans to be jointly agreed

National condition 2: Implementing the objectives of the BCF

National condition 3: Complying with grant and funding conditions, including maintaining the NHS minimum contribution to adult social care (ASC)

National condition 4: Complying with oversight and support processes

## 4. Metrics

The BCF plan includes the following metrics (these are not cumulate/YTD):

1. Emergency admissions to hospital for people aged 65+ per 100,000 population. (monthly)
2. Average number of days from Discharge Ready Date to discharge (all adult acute patients). (monthly)
3. Admissions to long term residential and nursing care for people aged 65+ per 100,000 population. (quarterly)

Plans for these metrics were agreed as part of the BCF planning process outlined within 25/26 planning submissions.

Metrics Handbook: <https://future.nhs.uk/bettercareexchange/view?objectId=236489541>

As part of Q1 reporting some areas will be required to update your original plans for each of the metrics. The first table in each section will show the 2024-25 actuals performance along with the 2025-26 plans previously entered. If you do wish to update the figures for any of the 3 metrics then please enter the information in the updated plans table section.

Within the updated plans table section, can areas please set out how the ambition has been reached, including analysis of historic data, impact of planned efforts and how the target aligns for locally agreed plans such as Acute trusts and social care.

The bottom section for each metric also captures a confidence assessment on achieving the locally set ambitions for each of the BCF metrics.

The metrics worksheet seeks a short explanation if a goal has not been met - in which case please provide a short explanation, including noting any key mitigating actions. You can also use this section to provide a very brief explanation of overall progress if you wish.

In making the confidence assessment on progress, please utilise the available metric data via the published sources or the DHSC metric dashboard along with any available proxy data.

[https://dhexchange.kahootz.com/Discharge\\_Dashboard/groupHome](https://dhexchange.kahootz.com/Discharge_Dashboard/groupHome)

#### 5. Expenditure

This section requires confirmation of an update to actual income received in 2025-26 across each fund, as well as spend to date at Q1. If planned expenditure by activity has changed since the original plan, please confirm that this has been agreed by local partners. If that change in activity expenditure is greater than 5% of total BCF expenditure, please use this box to provide a brief summary of the change.

On the 'DFG' row in the 'Source of Funding' table, 'Updated Total Planned Income for 25-26' this should include the total funding from DFG allocations that is available for you to spend on DFG in this financial year 2025-26. 'Q1 Year-to-Date Actual Expenditure' should include total amount that has been spent in Q1, even if the application or approval for the DFG started in a previous quarter or there has been slippage.

The template will automatically pre-populate the planned income in 2025-26 from BCF plans, including additional contributions. Please enter the update amount of income even if it is the same as in the submitted plan.

Please also use this section to provide the aggregate year-to-date spend at Q1. This tab will also display what percentage of planned income this constitutes; [if this is 25% exactly then please provide some context around how accurate this figure is or whether there are limitations.]

## Better Care Fund 2025-26 Q1 Reporting Template

### 2. Cover

Version 1.0

Please Note:

- The BCF quarterly reports are categorised as 'Management Information' and data from them will be published in an aggregated form on the NHSE website. This will include any narrative section. Also a reminder that as is usually the case with public body information, all BCF information collected here is subject to Freedom of Information requests.
- At a local level it is for the HWB to decide what information it needs to publish as part of wider local government reporting and transparency requirements. Until BCF information is published, recipients of BCF reporting information (including recipients who access any information placed on the BCE) are prohibited from making this information available on any public domain or providing this information for the purposes of journalism or research without prior consent from the HWB (where it concerns a single HWB) or the BCF national partners for the aggregated information.
- All information will be supplied to BCF partners to inform policy development.
- This template is password protected to ensure data integrity and accurate aggregation of collected information. A resubmission may be required if this is breached.

Health and Wellbeing Board:	Torbay	
Completed by:	Justin Wiggin	
E-mail:	<a href="mailto:justin.wiggin@nhs.net">justin.wiggin@nhs.net</a>	
Contact number:	01803 396 332	
Has this report been signed off by (or on behalf of) the HWB Chair at the time of submission? ( Please provide name of HWB Chair)	No	
If no, please indicate when the report is expected to be signed off:	Thu 25/09/2025	<< Please enter using the format, DD/MM/YYYY

#### Checklist

Complete:

Yes

Yes

Yes

Yes

Yes

Yes

Yes

**Question Completion** - when all questions have been answered and the validation boxes below have turned green you should send the template to [england.bettercarefundteam@nhs.net](mailto:england.bettercarefundteam@nhs.net) saving the file as 'Name HWB' for example 'County Durham HWB'.

**Complete**

	<b>Complete:</b>
2. Cover	Yes
3. National Conditions	Yes
4. Metrics	Yes
5. Expenditure	Yes

For further guidance on requirements please refer back to guidance sheet - tab 1.

[<< Link to the Guidance sheet](#)

[^^ Link back to top](#)

## Better Care Fund 2025-26 Q1 Reporting Template

### 3. National Conditions

Selected Health and Wellbeing Board:

Torbay

Has the section 75 agreement for your BCF plan been finalised and signed off?	No	
If it has not been signed off, please provide the date section 75 agreement expected to be signed off	30/09/25	
If a section 75 agreement has not been agreed please outline outstanding actions in agreeing this.	Torbay Section 75 agreement is currently being reviewed to update governance arrangements, financial information and fundi	
Confirmation of Nation Conditions		
National Condition	Confirmation	If the answer is "No" please provide an explanation as to why the condition was not met in the quarter and mitigating actions underway to support compliance with the condition:
1) Plans to be jointly agreed	Yes	
2) Implementing the objectives of the BCF	Yes	
3) Complying with grant and funding conditions, including maintaining the NHS minimum contribution to adult social care (ASC)	Yes	
4) Complying with oversight and support processes	Yes	

#### Checklist

Complete:

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Better Care Fund 2025-26 Q1 Reporting Template

4. Metrics for 2025-26

Selected Health and Wellbeing Board:

Torbay

For metrics time series and more details:

[BCF dashboard link](#)

For metrics handbook and reporting schedule:

[BCF 25/26 Metrics Handbook](#)

4.1 Emergency admissions

Actuals + Original Plan		Apr 24 Actual	May 24 Actual	Jun 24 Actual	Jul 24 Actual	Aug 24 Actual	Sep 24 Actual	Oct 24 Actual	Nov 24 Actual	Dec 24 Actual	Jan 25 Actual	Feb 25 Actual	Mar 25 Actual
Emergency admissions to hospital for people aged 65+ per 100,000 population	Rate	1,754.0	1,833.1	1,714.5	1,951.8	1,793.6	1,820.0	1,991.4	1,806.8	2,070.5	1,859.5	1,582.6	1,859.5
	Number of Admissions 65+	665	695	650	740	680	690	755	685	785	705	600	705
	Population of 65+*	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0
		Apr 25 Plan	May 25 Plan	Jun 25 Plan	Jul 25 Plan	Aug 25 Plan	Sep 25 Plan	Oct 25 Plan	Nov 25 Plan	Dec 25 Plan	Jan 26 Plan	Feb 26 Plan	Mar 26 Plan
	Rate	1,640.6	1,672.2	1,587.8	1,669.6	1,624.8	1,587.8	1,738.2	1,638.0	1,722.4	1,688.1	1,661.7	1,635.3
	Number of Admissions 65+	622	634	602	633	616	602	659	621	653	640	630	620
	Population of 65+	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0

Do you want to update your Emergency Admission metric plan?

No

Please set out how the ambition has been reached, including analysis of historic data, impact of planned efforts and how the target aligns for locally agreed plans such as Acute trusts and social care. ↓

Updated Plan	Apr 25 Plan	May 25 Plan	Jun 25 Plan	Jul 25 Plan	Aug 25 Plan	Sep 25 Plan	Oct 25 Plan	Nov 25 Plan	Dec 25 Plan	Jan 26 Plan	Feb 26 Plan	Mar 26 Plan	What is the rationale behind the change in plan?
Rate	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A.
Number of Admissions 65+													
Population of 65+	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	37,913.0	

Checklist

Complete:

Yes

Yes

Yes

Assessment of whether goal has been met:	On track to meet goal
If a goal has not been met please provide a short explanation, including noting any key mitigating actions.	Not applicable
You can also use this box to provide a very brief explanation of overall progress if you wish.	<p>In response to growing demand on Emergency Departments (ED), NHS Devon has identified a set of strategic demand management priorities. These are focused on delivering sustainable reductions in avoidable ED attendances by aligning clinical interventions with improved access, care coordination, and patient behaviour change. Key projects within this programme include:</p> <p>Same Day Primary Care Access - Diverting low-acuity patients from ED by offering timely, same-day primary care. The expected impact is to reduce ED demand from minor illness and non-urgent conditions. This will be achieved by:</p> <p>1. Review current provision and expand local SDPC hubs.</p> <p>2. Align operating hours with ED access times.</p>

Did you use local data to assess against this headline metric?	No
If yes, which local data sources are being used?	

Yes

Yes

Yes

Yes

4.2 Discharge Delays

	Apr 24 Actual	May 24 Actual	Jun 24 Actual	Jul 24 Actual	Aug 24 Actual	Sep 24 Actual	Oct 24 Actual	Nov 24 Actual	Dec 24 Actual	Jan 25 Actual	Feb 25 Actual	Mar 25 Actual
Actuals												
Average length of discharge delay for all acute adult patients (this calculates the % of patients discharged after their DRD, multiplied by the average number of days)	n/a	n/a	n/a	n/a	n/a	0.29	0.22	0.38	0.33	0.27	0.53	0.26
Proportion of adult patients discharged from acute hospitals on their discharge ready date	n/a	n/a	n/a	n/a	n/a	91.5%	91.8%	88.3%	90.4%	90.4%	88.7%	91.6%
For those adult patients not discharged on DRD, average number of days from DRD to discharge	n/a	n/a	n/a	n/a	n/a	3.41	2.65	3.22	3.49	2.80	4.65	3.12
Original Plan	Apr 25 Plan	May 25 Plan	Jun 25 Plan	Jul 25 Plan	Aug 25 Plan	Sep 25 Plan	Oct 25 Plan	Nov 25 Plan	Dec 25 Plan	Jan 26 Plan	Feb 26 Plan	Mar 26 Plan
Average length of discharge delay for all acute adult patients	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43	0.43
Proportion of adult patients discharged from acute hospitals on their discharge ready date	89.3%	89.3%	89.3%	89.3%	89.3%	89.3%	89.3%	89.3%	89.3%	89.3%	89.3%	89.3%
For those adult patients not discharged on DRD, average number of days from DRD to discharge	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

Do you want to update your Discharge Delay metric plan?	No
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Please set out how the ambition has been reached, including analysis of historic data, impact of planned efforts and how the target aligns for locally agreed plans such as Acute trusts and social care. ↓

Updated Plan	Apr 25 Plan	May 25 Plan	Jun 25 Plan	Jul 25 Plan	Aug 25 Plan	Sep 25 Plan	Oct 25 Plan	Nov 25 Plan	Dec 25 Plan	Jan 26 Plan	Feb 26 Plan	Mar 26 Plan	What is the rationale behind the change in plan?
Average length of discharge delay for all acute adult patients	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
Proportion of adult patients discharged from acute hospitals on their discharge ready date													
For those adult patients not discharged on DRD, average number of days from DRD to discharge													

Yes

Yes

Yes

Yes



Assessment of whether goal has been met:	On track to meet goal
If a goal has not been met please provide a short explanation, including noting any key mitigating actions.	Not applicable
You can also use this box to provide a very brief explanation of overall progress if you wish.	A Devon wide Improvement and transformation project has been established as part of the hospital discharge programme. Key projects include: • <b>P1</b> ospital Discharge Demand & Capacity. To develop a consistent demand and capacity tool / modelling for each acute hospital site, by Local Authority. To develop and implement consistent format / template for demand and capacity assumptions for local commissioning plans, taking into account surge planning during winter. • <b>P1</b> provision. Development of a single P1 strategic commissioning vision to ensure consistent principles and outcomes within local commissioning plans. • <b>P2</b> provision. Development of a single P2 strategic commissioning vision to ensure consistent principles and outcomes within local commissioning plans. • <b>P2</b> to P1 shift. Development of an improvement framework and tools for delivery of the people - process - culture shift, building on work delivered successfully to date to enable roll out across Devon through local improvement plans and trajectories.

Did you use local data to assess against this headline metric?	No
If yes, which local data sources are being used?	

4.3 Residential Admissions

Actuals + Original Plan		2023-24 Full Year Actual	2024-25 Full Year CLD Actual	2025-26 Plan Q1 (April 25-June 25)	2025-26 Plan Q2 (July 25-Sept 25)	2025-26 Plan Q3 (Oct 25-Dec 25)	2025-26 Plan Q4 (Jan 26-Mar 26)
Long-term support needs of older people (age 65 and over) met by admission to residential and nursing care homes, per 100,000 population	Rate	762.3	809.7	195.2	195.2	197.8	197.8
	Number of admissions	289.0	307.0	74.0	74.0	75.0	75.0
	Population of 65+*	37913.0	37913.0	37913.0	37913.0	37913.0	37913.0

Do you want to update your Residential Admissions metric plan?	No
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Please enter plan number of admissions within the specific quarter

Please set out how the ambition has been reached, including analysis of historic data, impact of planned efforts and how the target aligns for locally agreed plans such as Acute trusts and social care. ↓

Updated Plan		2025-26 Plan Q1 (April 25-June 25)	2025-26 Plan Q2 (July 25-Sept 25)	2025-26 Plan Q3 (Oct 25-Dec 25)	2025-26 Plan Q4 (Jan 26-Mar 26)	What is the rationale behind the change in plan?
Long-term support needs of older people (age 65 and over) met by admission to residential and nursing care homes, per 100,000 population	Rate	0.0	0.0	0.0	0.0	N/A
	Number of admissions					
	Population of 65+*	37913.0	37913.0	37913.0	37913.0	

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Assessment of whether goal has been met:	On track to meet goal
If a goal has not been met please provide a short explanation, including noting any key mitigating actions.	Reduction in the use of long-term residential care beds requires planned activity across several service areas, most of which are outside of the residential care services: <ul style="list-style-type: none"><li>•☒ Reduction of overall residential care bed numbers. Commissioners continue to seek opportunities to reduce overall bed numbers as opportunities arise. More than 240 older adult beds and 100 working-age adult beds have been removed from the Torbay market ecology since 2018, 25 of them in Q1 of 2025/26.</li><li>•☒ Planned activity within commissioned domiciliary services to prevent planned and emergency admission to care homes by improving resilience of care and support for unpaid carers within home care settings. This includes the commissioning of a community-referral reablement scheme; commissioning of planned and emergency respite beds to prevent break down of care at home.</li><li>•☒ Ongoing activity within bed-based reablement services to improve the number of people able to return home after a hospital stay and reduce admission</li></ul>
You can also use this box to provide a very brief explanation of overall progress if you wish.	Following published Department of Health and Social Care Guidance, May 2025 which encouraged Health and Wellbeing Boards to set goals against this measure using either CLD or local intelligence. Torbay is using local residential and nursing admission data based on contractual information and mirrors CLD methodology. This allows Torbay to monitor progress on a monthly basis rather than the quarterly CLD reporting periods.  Torbay is currently achieving 75 admissions per 100,000 population.

Did you use local data to assess against this headline metric?	No
If yes, which local data sources are being used?	

Yes

Yes

Yes

Yes

Better Care Fund 2025-26 Q1 Reporting Template

5. Income & Expenditure

Selected Health and Wellbeing Board: Torbay

	2025-26		
Source of Funding	Planned Income	Updated Total Plan Income for 25-26	Q1 Year-to-Date Actual Expenditure
DFG	£2,641,358	£2,641,358	£6,777,777
Minimum NHS Contribution	£16,724,252	£16,724,252	
Local Authority Better Care Grant	£10,902,595	£10,902,595	
Additional LA Contribution	£0	£0	
Additional NHS Contribution	£0	£0	
Total	£30,268,205	£30,268,205	

	Original	Updated	% variance
Planned Expenditure	£30,268,205	£30,268,205	0%

		% of Planned Income
Q1 Year-to-Date Actual Expenditure	£6,777,777	22%

If Q1 Year-to-Date Actual Expenditure is exactly 25% of planned income, please provide some context around how accurate this figure is or whether there are limitations.	n/a
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If planned expenditure by activity has changed since the original plan, please confirm that this has been agreed by local partners. If that change in activity expenditure is greater than 5% of total BCF expenditure, please use this box to provide a brief summary of the change.	n/a
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Checklist

Complete:

- Yes
- Yes
- Yes
- Yes
- Yes

Yes

Yes

Yes

Yes